

Overnight Program Chaperone Guide



Thank you for attending a Museum of Science overnight as a chaperone! Your role is very important to the safety and enjoyment of all guests participating in our program.

Children must remain **with a chaperone at all times** while in the Museum. If you have concerns or questions about your role as a chaperone, **please contact your group organizer**.

**To ensure a successful program,
please review the following guidelines:**

- Make sure you know who you are responsible for in your group.
- Monitor student behavior for safety (students can get injured running in the Museum or playing on the escalator).
- Be aware of other groups attending. You will be with many groups throughout the evening (up to 600 people). Disturbances by a few students can impact enjoyment and learning for everyone.
- Help students engage in learning!

While you are here:

- Children must remain with a chaperone at all times while in the Museum.
- For safety of participants, shoes must be worn at all times.
- Questions about your schedule? Please see an Overnight staff member for directions.
- Public safety staff are available 24 hours a day at the Information Booth in the main lobby.

A Museum of Science overnight is a fun and educational experience for both children and chaperones. We hope you enjoy your overnight at the Museum!

Helpful Information

- Don't know what to bring and what to expect? Please read the **Survival Manual!**
- **Check-in to the overnight program is from 5:00 to 6:30 p.m.** Contact the coordinator of your trip for plans specific to your group.
- Parking is available during your overnight in the Museum garage at a \$5 rate (credit/debit cards only).
- The emergency phone number at the Museum of Science is 617-589-0200. This number is for emergencies only and is answered 24 hours a day.

Meals

- An evening snack and a light breakfast are provided.
- While **dinner is not provided**, the Riverview Café will be open until 6:30 p.m. for our guests. Please contact your organizer for specific plans for your group.
- Food is not allowed in the Exhibit Halls at any time. **Be sure students do not have snacks in your exhibit space at bedtime.**

Overnight Patches and Passes

- All participants receive a souvenir overnight patch.
- Each participant will receive an Exhibit Halls and a Planetarium pass for a return visit. Passes and patches will be given to your group coordinator.

Cancellations

- The Museum of Science does not grant refunds. If you have questions about fees or registration please call your organization.

Dismissal Policy

- Anyone under the influence of, or in possession of, alcohol or drugs will be dismissed.
- Children not of the appropriate age or gender on a particular overnight will be dismissed.
- Inappropriate behavior including, but not limited to, consistently ignoring guidelines and any acts of aggression will be grounds for dismissal.

Liability

The Museum shall not be liable to any overnight participant, leader, or to any person whomsoever for any injury or damage to persons or property arising out of the use of the Museum facilities unless caused by the gross negligence of the Museum.